



UNITED NATIONS PEACEKEEPING FORCE IN CYPRUS
P.O. BOX 25644, 1311 NICOSIA, CYPRUS – TEL: 357-22-614410 FAX: 357-22-614600

Mission Circular No. / 2026-1217

7 April 2026

To: All UNFICYP, GOM-Cyprus and CMP Personnel

From: George Scheibner
Acting Chief of Mission Support

Subject: **Job Opening # 274459 – Driver**

1. Please find herewith, the details for the following job opening for the services of Individual Contractor:

<u>Post Title</u>	<u>Office/ Section</u>
Driver, JO# 274459	Service Delivery Pillar/Transport

2. Candidates are required to complete their respective Personal History Profile (PHP) in the Inspira Platform. External candidates should register and log in through <https://careers.un.org> and submit their application through the Inspira platform no later than **21 April 2026**.

3. Applicants are strongly encouraged to follow “Applicant Guide” under the “Manuals” section in Inspira, when completing their Personal History Profile.



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7 April 2026

Post Title: Driver Work Base: UNPA
Office: Service Delivery Pillar-Transport
Job Opening#: 274459
Duty Station: Nicosia HQ Deadline: 21 April 2026
Type of Contract: Contract for the Services of Individual Contractor

For further details related to the Job Opening, interested applicants are encouraged to visit the following link:

https://inspira.un.org/psc/UNCAREERS/EMPLOYEE/HRMS/c/UN_CUSTOMIZATIONS.UN_JOB_DETAIL.GBL?Page=UN_JOB_DETAIL&Action=A&SiteId=1&JobOpeningId=274459&PostingSeq=1

Posting Title : Driver
Department/ Office : United Nations Peacekeeping Force in Cyprus
Location : UNPA
Posting Period : 7 April 2026 - 21 April 2026
Job Opening number : 26-United Nations Peacekeeping Force in Cyprus-274459-
Individual Contractor

United Nations Core Values: Integrity, Professionalism, Respect for Diversity

Duties and Responsibilities

Within delegated authority, the Driver will be responsible for the following duties:

- Makes deliveries of parcels, documents, and other items between UNFICYP offices, local authorities, embassies, and partner entities.
- Makes minor purchases and ****collects**** urgent items from local suppliers as requested.
- **Collects**** goods from customs in compliance with applicable regulations.
- Drives UNFICYP vehicles safely for the transport of authorized personnel and mission cargo between UNPA, the buffer zone, airports, sectors, and other mission locations.
- Collects and delivers official mail, documents, and other mission-related materials.
- Meets official personnel at the airport and other arrival points as required.
- Deals effectively and tactfully with mission personnel, officials, and visitors.
- Takes care of daily maintenance of assigned vehicles, including checking oil, water, battery, brakes, tires, performing minor repairs, arranging maintenance, and ensuring vehicle cleanliness.
- Performs VIP and standby driving duties in support of operational requirements.
- Assists the Transport Workshop in preparing vehicles for field trips, including changing wheels, cleaning air filters, and conducting general checks.
- Logs fuel consumption, maintenance, and other relevant vehicle data.
- Ensures proper reporting and procedures in case of accidents, in accordance with UN rules.
- Performs other duties as required.

Work Location

UNPA

Expected duration

3 months

Result of Service

Drive various vehicle types (light passenger vehicles, sedans, SUVs, ambulances, pickup trucks, cargo and passenger vans).

The Driver may be required to work irregular hours, including evenings, weekends, and holidays, depending on operational requirements. Shift work and standby duties may also be required, consistent with operational needs.

Qualifications/special skills

High school diploma or equivalent is required.

- A minimum of two (2) years of progressively responsible experience in driver services is required.
- Experience driving various vehicle types (light passenger vehicles, sedans, SUVs, ambulances, pickup trucks, cargo and passenger vans) is required.
- A safe driving record is required.
- Experience in an international organization or field mission is desirable.
- Completion of recognized driver training and possession of a valid national driver's license is required.
- A valid Category B driving license is required. Additional license categories (C1, C, D1, D) are an advantage but not required for this position.

Language

English and French are the working languages of the United Nations Secretariat. Fluency in English (both oral and written) is required.

Knowledge of Greek or Turkish is desirable.

United Nations Considerations

The United Nations shall place no restrictions on the eligibility of men and women to participate in any capacity and under conditions of equality in its principal and subsidiary organs. (Charter of the United Nations - Chapter 3, article 8). The United Nations Secretariat is a non-smoking environment.

As per UN policy, Consultants and Individual Contractors may not apply for or be appointed to any position in the Professional or above categories and for positions at the FS-6 and FS-7 levels in the Field Service category within six months of the end of their current or most recent service. This restriction does not apply to associate experts (Junior Professional Officers) appointed under the Staff Rules.

No Fee

THE UNITED NATIONS DOES NOT CHARGE A FEE AT ANY STAGE OF THE RECRUITMENT PROCESS (APPLICATION, INTERVIEW MEETING, PROCESSING, OR TRAINING). THE UNITED NATIONS DOES NOT CONCERN ITSELF WITH INFORMATION ON APPLICANTS' BANK ACCOUNTS.