

**Twenty-first International Meeting of National Mine Action Programme Directors and
United Nations Advisers (NDM-UN)
13 - 16 February 2018**



ONLINE REGISTRATION

Attendance at the meeting is by invitation only. Invitees must register online by COB 15 December 2017. All documents on the event will be made available at:
http://www.mineaction.org/unmas/NDM_UN21.

ACCESS TO THE PALAIS DES NATIONS

Please come to the Pregny Gate to collect your ground. The UN Security and Safety Service will give ground passes to participants for the duration of the meeting upon presentation of your personal **electronic ticket, with barcode received after online registration through Indico and identification document (e.g. passport) that corresponds with the one used for the online registration**. To avoid waiting lines, participants are strongly encouraged to collect their badges the day before the meeting, on Monday from 8a.m. to 5p.m. or early on Tuesday, before 9a.m. (in order to be in time for the opening ceremony at 10a.m. in Building E). Bags will be scanned in accordance with UN security policy.

The Pregny Gate, Avenue de la Paix



Once you have entered the Palais des Nations, please come to the NDM registration desk in Building E (3rd floor). You will receive a NDM identification badge prepared on the basis of the information submitted through the Conference Registration Form.

MEETING VENUE

All plenary sessions will take place in **Building E** Room XIX. Side events will take place in Building E in Room XXII, XXIII and XXV. The attached map of the Palais des Nations provides information on access for persons with disabilities, conference rooms and services, included restaurant and lounges.

VISA

Meeting participants are responsible for making their own visa arrangements. Visa information can be found here:

<https://www.eda.admin.ch/eda/en/home/entry-switzerland-residence/visa-requirements-application-form.html>

ARRIVAL IN GENEVA AND TRANSPORTATION

The public transportation system in Geneva is the most effective way of traveling around. Information on public transportation is available at: <http://www.tpg.ch/en>

Upon arrival at the airport, you can pick up a free ticket for public transport from the machine in the baggage collection area at the Arrival level – make sure to pick up a free ticket before passing the doors of the customs. This UNIRESO ticket, allows you to use public transport in Geneva free of charge for a period of 80 minutes.



When you stay in a hotel, you will receive a "Geneva Transport Card" free of charge. With this card, public transport in Geneva is free for the full duration of your stay. This personal and non-transferable card will be given to you when you arrive at your accommodation. It permits unlimited

travel on Geneva's public transport network (UNIRESO: bus (TPG), train (CFF) and boat (Mouettes Genevoises).

The airport is located about 4 km from the centre of Geneva. It is easily reachable by train or by bus. The fastest way to go from the airport to the centre of town is by train. The train ride to Cornavin station (in the city centre) takes only 6 minutes and the trains depart every 12 minutes during peak hours. The airport railway station is directly accessible from airport check-in and arrival levels. All trains from the airport stop at Geneva-Cornavin. In addition to the train, it is also possible to take the following buses from the airport. These stop at the airport check-in level: Bus 5 to Place des Nations, Geneva main train station Cornavin and city centre. Bus 10 to Geneva main train station Cornavin and city centre.

LANGUAGES

Simultaneous interpretation will be provided during all plenary sessions in four official UN languages (Arabic, English, French and Spanish). Side events will be in English only.

COCKTAIL RECEPTION

All registered participants are invited to the cocktail reception on Tuesday 13 February from 18.00 in the Palais des Nations, Mezzanine, in Building E.

WI-FI / INTERNET CAFE

The Palais des Nations is equipped with wireless Internet access [UNOG Public Wi-Fi], free of charge and accessible without password. Should you need a computer, there is a computer centre on the 1st floor of E Building near Bar Serpent, as well as computers located outside the main conference room, 3rd floor, E building. Printing will be provided at the location outside the main conference room, 3rd floor, E building.

TRAVEL AND HEALTH INSURANCE

All participants are responsible to have adequate travel and health insurance for the whole duration of their stay in Switzerland.

In case of emergency, UN Medical Service: 022 917 2520 or 022 917 5009

MISCELLANEOUS

Please note that Switzerland has its own standard for electrical plugs which may be different than those used in other countries (SEV 1011, 220 VAC/50Hz).



USEFUL WEB-PAGES

United Nations Office of Geneva: <http://www.unog.ch/>

Geneva Public Transportation: www.tpg.ch/en/web/site-international

Geneva airport information: www.gva.ch/en/DesktopDefault.aspx

Map of Geneva: www.maps.google.com/maps?f=q&hl=en&geocode=&q=Geneva

Geneva Tourism information office: www.geneve-tourisme.ch

EMERGENCY NUMBERS IN SWITZERLAND:

Police: 117

Fire service: 118

Ambulance: 144

CONTACT INFORMATION

Feel free to contact us if you have any questions on the information provided in this note.

United Nations Mine Action Service:

unmasgeneva@un.org

