



United Nations Support Office in Somalia

REQUEST FOR EXPRESSION OF INTEREST (EOI)

This notice is placed by UNSOS. The accuracy, reliability and completeness of the contents of furnished information is the responsibility of United Nations Support Office in Somalia. You are therefore requested to direct all queries regarding this EOI to United Nations Support Office in Somalia using the fax number or e-mail address provided below.

Title of the EOI:

Provision of Customs clearance for Air & Sea Shipment and door transportation in Kenya and Somalia

Date of this EOI: 28 March 2023**Closing Date for Receipt of EOI:** 12 April 2023**EOI Number:** EOIUNSOS21034**Beneficiary Country/Territory:** Kenya; Somalia**Commodity/Service category:** Freight Forwarding ("FF") & Third-Party Logistics ("3PL")**Address EOI response by fax or e-mail to the Attention of:** Chief Procurement Officer**Fax Number:****E-mail Address:** unsos-procurement@un.org; ekon@un.org; md.rahman10@un.org**UNSPSC Code:** 78000000, 78100000, 78101500, 78101501, 78101502, 78101503, 78101504, 78101600, 78101800, 78101900, 78102000, 78102100, 78140000, 78141500, 78141501, 78141502, 78141503

DESCRIPTION OF REQUIREMENTS

The United Nations Support Office in Somalia (UNSOS) aims to engage the services of a suitably qualified vendor(s) for "The provision of Custom clearances for air & sea Shipment and subsequent transport to UNSOS door step in Kenya and Somalia.

UNSOS seeks Expression of Interest (EOI) from competent and qualified vendors with experience in the field and having all required licenses with the government and respective authorities in their respective countries to provide the above mentioned services.

1. The provision of the intended services as given below:

a. The contractor is to provide customs clearance for air-shipment and transportation services from Airport to UNSOS door transportation services for UNSOS incoming consignments in Kenya

b. The contractor is to provide custom clearance for sea shipments and transportation services from Sea port to UNSOS door transportation services for UNSOS incoming consignments in Kenya.



c. The contractor is to provide customs clearance for air shipments and transportation services from airport to UNSOS door transportation services for UNSOS incoming consignments in Somalia.

d. The contractor is to provide customs clearance for sea shipments and transportation services from Sea port-to-UNSOS door transportation services for UNSOS incoming consignments in Kenya.

2. Submission requirement with EOIs:

The service providers must submit the Custom Clearing and other relevant Licenses to demonstrate their legal permission to operate in intended area. failing to comply with these licensing requirement, your company may not be enlisted in the "List of Invitees" for this exercise.

3. Contract coverage: UNSOS will consider to conclude contracts as below coverage:

- a. Contract for air-shipment in Kenya
- b. Contract for sea shipment in Kenya
- c. Contract for air-shipment in Somalia
- d. Contract for sea-shipment in Somalia

4. The details will be provided in RFP which may be launched in April 2023 and circulated among List of invitees.

SPECIFIC REQUIREMENTS / INFORMATION (IF ANY)

1. Customs clearing agencies may team with transportation companies to ensure uninterrupted transportation to the sea port/Airport to destination

2. UNSOS plan to enter into three-year contract(s) with a provision of two more optional yearly extensions if convenient to UNSOS

3. The detailed scope of requirements will be provided at the solicitation stage which is planned to be issued in April 2023.

NOTE

Information on tendering for the UN Procurement System is **available free of charge** at the following address: <https://www.ungm.org/Public/Notice>

Only the United Nations Global Marketplace (UNGM) has been authorised to collect a nominal fee from vendors that wish to receive automatically Procurement Notices or Requests for Expression Of Interest. Vendors interested in this Tender Alert Service are invited to subscribe on <http://www.ungm.org>

Vendors interested in participating in the planned solicitation process should submit the Vendor Response Form of this EOI electronically (through the link available on the next page) before the closing date set forth above.



VENDOR RESPONSE

NOTICE

- Companies can only participate in solicitations of the UN Secretariat after completing their registration (free of charge) at the United Nations Global Marketplace (www.ungm.org).
- As you express interest in the planned solicitation by submitting this response form, please verify that your company is registered under its **full legal** name on the United Nations Global Marketplace (www.ungm.org) and that your application has been submitted to the **UN Secretariat**.
- While companies can participate in solicitations after completion of registration at Basic Level, we strongly recommend all companies to register at least at **Level 1** under the United Nations Secretariat prior to participating in any solicitations.

PLEASE NOTE: You should express your interest to this EOI electronically at:
<https://www.un.org/Depts/ptd/node/add/interest-expressed?EOI=EOIUNSOS21034>

In case you have difficulties submitting your interest electronically, please contact unsos-procurement@un.org; ekon@un.org; md.rahman10@un.org directly for instructions.



EOI INSTRUCTIONS

1) Registering as a Vendor with the United Nations

Vendors interested in fulfilling the requirement described above must be registered at the UN Global Marketplace (www.ungm.org) with the UN Secretariat in order to be eligible to participate in any solicitation. Information on the registration process can be found at <https://www.un.org/Depts/ptd/vendors>.

Prerequisites for Eligibility

In order to be eligible for UN registration, you must declare that:

- A. Your company (as well as any parent, subsidiary or affiliate companies) is not listed in, or associated with a company or individual listed in:
 - I. the Compendium of United Nations Security Council Sanctions Lists (<https://www.un.org/sc/suborg/en/sanctions/un-sc-consolidated-list>), or
 - II. the IIC Oil for Food List website or, if listed on either, this has been disclosed to the United Nations Procurement Division in writing.
- B. Your company (as well as any parent, subsidiary or affiliate companies) is not currently removed or suspended by the United Nations or any other UN organisation (including the World Bank);
- C. Your company (as well as any parent, subsidiary or affiliate companies) is not under formal investigation, nor have been sanctioned within the preceding three (3) years, by any national authority of a United Nations Member State for engaging or having engaged in proscribed practices, including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice;
- D. Your company has not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against your company that could impair your company's operations in the foreseeable future;
- E. Your company does not employ, or anticipate employing, any person(s) who is, or has been a UN staff member within the last year, if said UN staff member has or had prior professional dealings with the Vendor in his/her capacity as UN staff member within the last three years of service with the UN (in accordance with UN post-employment restrictions published in ST/SGB/2006/15).
- F. Your company undertakes not to engage in proscribed practices (including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice), with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN.

For Registered Vendors: Vendors already registered at the UN Global Marketplace with the UN Secretariat must ensure that the information and documentation (e.g. financial statements, address, contact name, etc.) provided in connection with their registration are up to date in UNGM. Please verify and ensure that your company is registered under its full legal name.

For Vendors Interested in Registration: Vendors not yet registered should apply for registration on the United Nations Global Marketplace (<http://www.ungm.org>); information on the registration process can be found at <https://www.un.org/Depts/ptd/vendors>. Vendors must complete the registration process prior to the closing date of the REOI. Vendors who have not completed the UNGM registration process with the UN Secretariat before the closing date of the REOI are not considered eligible to participate in solicitations of the UN Secretariat. We strongly recommend all companies to register at least at Level 1 under the UN Secretariat prior to participating in any solicitations.

IMPORTANT NOTICE: Any false, incomplete or defective vendor registration may result in the rejection of the application or cancellation of an already existing registration.

2) EOI Process

Vendors interested in participating in the planned solicitation process should forward their expression of interest (EOI) to United Nations Support Office in Somalia (UNSOS) by the closing date set forth in this EOI. *Due to the high volume of communications UNSOS is not in a position to issue confirmation of receipt of EOIs.*

Please note that no further details of the planned solicitation can be made available to the vendors prior to issuance of the solicitation documents.

This EOI is issued subject to the conditions contained in the EOI introductory page available at <https://www.un.org/Depts/ptd/eoi>.

