



**UNITED NATIONS ASSISTANCE MISSION IN SOMALIA  
(UNSOM)**

**UNITED NATIONS CORE VALUES: INTEGRITY, PROFESSIONALISM, RESPECT FOR DIVERSITY  
THIS POSITION IS OPEN TO SOMALI NATIONALS ONLY AND DOES NOT HAVE INTERNATIONAL  
BENEFITS**

**FEMALE CANDIDATES ARE PARTICULARLY ENCOURAGED TO APPLY**

<b>DEADLINE FOR APPLICATIONS:</b>	<b>26 FEBRUARY 2020</b>
<b>DATE OF ISSUANCE:</b>	<b>28 JANUARY 2020</b>
<b>FUNCTIONAL TITLE:</b>	<b>DISARMAMENT, DEMOBILIZATION AND REINTEGRATION (DDR) OFFICER</b>
<b>LEVEL:</b>	<b>NO-C</b>
<b>SECTION:</b>	<b>RULE OF LAW AND SECURITY INSTITUTIONS GROUP (ROLSIG)</b>
<b>LOCATION :</b>	<b>MOGADISHU</b>
<b>DURATION OF CONTRACT:</b>	<b>ONE (1) YEAR FIXED TERM</b>
<b>VACANCY ANNOUNCEMENT NUMBER:</b>	<b>UNSOM/DDR/007/2020/SM</b>

**Special Notice**

This position is funded for an initial period of one year, extension of appointment will be subject to budgetary approval. Appointment against this post is on a local basis. The candidate is responsible for any travel expenses incurred in order to take-up the appointment. All applicants are strongly encouraged to apply on-line as soon as possible after the job opening has been posted and well before the deadline stated in the job opening.

Interested applicants who are working with UN Contractors must fulfil the obligations of their contracts with the UN Contractors in order to be eligible to apply for this vacancy.

**Organizational Setting and Reporting Relationships:**

This position is within the United Nations Assistance Mission in Somalia (UNSOM) based in the Field Office in Beletweyne. The DDR Officer will report to the Chief, DDR unit in the Rule of Law and Security Institutions Group (ROLSIG).

**Duties and Responsibilities**

Within delegated authority, the Disarmament, Demobilization and Reintegration (DDR) Officer will be responsible for the following duties:

- Contributes to the substantive development and implementation of the DDR programme, including overall policy and legal framework, implementation strategy, operational modalities and action plans, taking into account national programme priorities and targets.
- Provides technical inputs to the planning, design and implementation of projects, as well as technical advice and assistance to key parties (e.g. DDR unit management, DDR Commissions, government representatives, etc.); consults with relevant stakeholders through inclusive and participatory processes; and undertakes continuous monitoring of project activities.
- Organizes and undertakes research and analysis on various aspects of DDR work, including risk and threat assessments, target group profiles, political factors, security and other issues affecting operations; identifies problems and issues to be addressed and proposes corrective actions; identifies and tracks follow-up actions; produces progress and briefing reports.

- Supports the development and maintenance of appropriate mechanisms and systems for tracking, monitoring and evaluation of key components of DDR related programmes; manages data collection and follow-ups; identifies issues and prepares conclusions.
- Coordinates the mobilization of networks of local partners and communities (e.g NGOs, community-based organizations, private sector enterprises and local communal authorities) and facilitates their participation in the planning and implementation of DDE programmes and related activities.
- Supports efforts in resource mobilization and development of strategic partnerships with multiple donors and agencies.
- In consultation with relevant parties, develops targeted training programmes for institutional capacity building.
- Participates in or leads field missions, including provision of guidance to government officials and other parties; drafts mission reports and prepared briefings for senior Mission Leadership.
- Ensures that DDR activities are well integrated and coordinated with other mission activities (e.g political, military, humanitarian, public information, legal, etc.)
- Provides various written outputs, e.g drafting background papers, analyzing section reports and studies and preparing inputs for publication, etc.
- Provides substantive support to consultative and other meetings e.g conferences and workshops including proposing agenda topics, preparation of documents and presentations.
- Supervises field office personnel working on DDR activities.
- Performs other related duties as required.

#### Competencies:

- **Professionalism:** Shows pride in work and in achievements; Demonstrates professional competence and mastery of subject matter; Is conscientious and efficient in meeting commitments, observing deadlines and achieving results; Is motivated by professional rather than personal concerns; Shows persistence when faced with difficult problems or challenges; remains calm in stressful situations; Takes responsibility for incorporating gender perspectives and ensuring the equal participation of women and men in all areas of work.
- **Planning and Organizing:** Develops clear goals that are consistent with agreed strategies; identifies priority activities and assignments, adjusts priorities as required; allocates appropriate amount of time and resources for completing work; foresees risks and allows for contingencies when planning; monitors and adjusts plans and actions as necessary; uses time efficiently.
- **Communications:** Speaks and writes clearly and effectively; listens to others, correctly interprets messages from others and responds appropriately; asks questions to clarify, and exhibits interest in having two-way communication; tailors language, tone, style and format to match audience; demonstrates openness in sharing information and keeping people informed.

#### Qualifications:

**Education:** Advanced university degree (Master's degree or equivalent) in political science, social sciences, management, international economics, international relations, law, development or a related field. A first-level university degree in combination with three (3) years of related experience may be accepted in lieu of the advanced university degree.

**Experience:** A minimum of three (3) years of progressively responsible experience in international affairs such as peacekeeping, peace-building or development programmes, preferably with a specific focus on disarmament, demobilization, reintegration, small arms control, conflict/post conflict crisis management, economic recovery or related area.

**Languages:** English and French are the working languages of the United Nations Secretariat. Fluency in English and Somali languages (both oral and written) is required. Knowledge of other UN official language is an asset.

**Method of Evaluation:** Qualified candidates for this position may include a substantive assessment which will be followed by a competency-based interview.

**Additional Information:**

Candidates who are not selected, but whose performance in the interview process nevertheless demonstrated them to be suitable for a similar function may be kept on a roster for up to seven years. Candidates placed on the roster may be considered for selection against future vacancies for the same function and level.

**How to Apply:**

Qualified candidates may submit their applications including their United Nations Personal History form (PHP) to the address mentioned below on or before the deadline. **The PHP is on <https://unsos.unmissions.org/jobs>.** Applications submitted after the deadline **26 February 2020** will not be accepted. **Curriculum Vitae (CV) will not be accepted.** Only shortlisted applicants will be contacted for interview. **FEMALE CANDIDATES ARE PARTICULARLY ENCOURAGED TO APPLY.**

Email: [recruitment-unsoa@un.org](mailto:recruitment-unsoa@un.org)

**Please quote, vacancy announcement number and functional title in the subject line.**

**Kindly attach a copy of PHP, all relevant academic Certificate, NISA Certificate, CID Certificate, Passport And or National Identification Card. These are required as part of your application for consideration of eligibility. Please note CID and NISA Certificates are required at a later stage of the recruitment process.**

The United Nations shall place no restrictions on the eligibility of men and women to participate in any capacity and under conditions of equality in its principal and subsidiary organs.

**THE UNITED NATIONS DOES NOT CHARGE A FEE AT ANY STAGE OF THE RECRUITMENT PROCESS (APPLICATION, INTERVIEW MEETING, PROCESSING, OR TRAINING).**