



**UNITED NATIONS ASSISTANCE MISSION IN SOMALIA
(UNSONM)**

**UNITED NATIONS CORE VALUES: INTEGRITY, PROFESSIONALISM, RESPECT FOR DIVERSITY
THIS POSITION IS OPEN TO SOMALI NATIONALS ONLY AND DOES NOT HAVE INTERNATIONAL BENEFITS**

FEMALE CANDIDATES ARE PARTICULARLY ENCOURAGED TO APPLY

DEADLINE FOR APPLICATIONS: 15 APRIL 2019
DATE OF ISSUANCE: 17 MARCH 2019
FUNCTIONAL TITLE: ASSOCIATE POLITICAL AFFAIRS OFFICER
LEVEL: NO-B
SECTION: POLITICAL AFFAIRS
LOCATION: DHUSAMAREB
DURATION OF CONTRACT: ONE (1) YEAR FIXED TERM
VACANCY ANNOUNCEMENT NUMBER : UNSOM/PAMG/011/2019/SM

Special Notice

This position is based in Dhusamareb and is funded for an initial period of one year and may be subject to extension. Appointment against this post is on a local basis. The candidate is responsible for any travel expenses incurred in relation to this appointment. All applicants are strongly encouraged to apply on-line as soon as possible after the job opening has been posted and well before the deadline stated in the job opening.

Interested applicants who are working with UN Contractors must fulfil the obligations of their contracts with the UN Contractors in order to be eligible to apply for this vacancy.

Organizational Setting and Reporting Relationships:

This position is located within the United Nations Assistance Mission in Somalia (UNSONM) and is based in Dhusamareb. The incumbent reports to the UNSOM Head of Galmudug Area Office and the Political Affairs Officer.

Duties and Responsibilities:

Within delegated authority, the Associate Political Affairs Officer will perform the following responsibilities:

- Analyses information contained in communications and publications received from different sources, including the press; maintains up-to-date knowledge of events related to political issues in a specified area or subject matter and identifies areas of concern to support the decision-making, early warning, policy development and planning for an integrated UN within the Mission.
- Keeps abreast of latest trends and developments in the area of assignment and provides inputs on issues to senior officials and colleagues in the field mission.
- Prepares summaries of articles from a wide variety of sources and prepares a variety of correspondence, political reports and briefing/presentation materials.
- Monitors social-economic issue and politically relevant developments in an assigned area.
- Provides input into political, humanitarian and economic efforts and programmes.
- Creates databases that track project progress and provide other information relevant to assigned area.
- Maintains contacts with other sectors of the UN, international organizations, government institutions and the Civil Society on coordination and policy matters.

- Assist with interpretation and translation both in Somali and English, as required.
- Performs other related duties as required.

Competencies

- **Professionalism:** Shows pride in work and in achievements; Demonstrates professional competence and mastery of subject matter; Is conscientious and efficient in meeting commitments, observing deadlines and achieving results; Is motivated by professional rather than personal concerns; Shows persistence when faced with difficult problems or challenges; remains calm in stressful situations; Takes responsibility for incorporating gender perspectives and ensuring the equal participation of women and men in all areas of work.
- **Communication:** Speaks and writes clearly and effectively; listens to others, correctly interprets messages from others and responds appropriately; asks questions to clarify and exhibits interest in having two-way communication; tailors language, tone, style and format to match audience; demonstrates openness in sharing information and keeping supervisor as well as the team informed.
- **Teamwork:** Works collaboratively with colleagues to achieve organizational goals; solicits input by genuinely valuing others' ideas and expertise; is willing to learn from others; places team agenda before personal agenda; supports and acts in accordance with final group decision, even when such decisions may not entirely reflect own position; shares credit for team accomplishments and accepts joint responsibility for team shortcomings.

Qualifications:

Education: Advanced university degree (master's degree or equivalent) in political science, international relations, international economics, law, public administration or other related. A first- level degree in combination with qualifying experience may be accepted in lieu of the advance university degree.

Experience: Minimum of one (1) year of progressively responsible experience in political science, international relations, law, disarmament, security, development management, conflict resolution or related areas.

Language: English and French are the working languages of the United Nations Secretariat. For the position advertised, fluency in English and Somali (both oral and written) is required. Knowledge of another UN official language is an advantage.

Assessment: Evaluation of qualified candidates for this position may include a substantive assessment which will be followed by a competency-based interview.

Additional Information:

Candidates who are not selected, but whose performance in the interview process nevertheless demonstrated them to be suitable for a similar function may be kept on a roster for up to seven years. Candidates placed on the roster may be considered for selection against future vacancies for the same function and level.

How to Apply:

Qualified candidates may submit their applications including their United Nations Personal History form (P.11) to the address mentioned below on or before the deadline. The P.11 is on the <https://unsos.unmissions.org/jobs>. Applications submitted after the deadline **15 April 2019** will not be accepted. **Curriculum Vitae (CVs) will not be accepted.**

Email: recruitment-unsoa@un.org

Please quote, Vacancy Announcement Number and Functional Title in the subject of the e-mail.

Kindly attach a copy of P11 form, Academic Certificates, Passport and or National Identification Card. These are required as part of your application for consideration of eligibility. Please note Criminal Investigation Department (CID) and National Intelligence and Security Agency (NISA) certificates are required at a later stage of the recruitment process. Women are strongly encouraged to apply.

The United Nations shall place no restrictions on the eligibility of men and women to participate in any capacity and under conditions of equality in its principal and subsidiary organs.

THE UNITED NATIONS DOES NOT CHARGE A FEE AT ANY STAGE OF THE RECRUITMENT PROCESS (APPLICATION, INTERVIEW MEETING, PROCESSING, OR TRAINING).