



**UNITED NATIONS SUPPORT OFFICE IN SOMALIA
(UNSOS)**

UNITED NATIONS CORE VALUES: INTEGRITY, PROFESSIONALISM, RESPECT FOR DIVERSITY

DEADLINE FOR APPLICATIONS:	22 MAY 2018
DATE OF ISSUANCE:	16 May 2018
FUNCTIONAL TITLE:	VEHICLE MECHANIC
SECTION:	VEHICLE PLANT AND EQUIPMENT MAINTENANCE SECTIONS (VPEMS)
LOCATION:	MOGADISHU, SOMALIA
TYPE OF CONTRACT:	INTERNATIONAL INDIVIDUAL CONTRACTOR
DURATION OF CONTRACT	1-9 MONTHS
VACANCY ANNOUNCEMENT NUMBER:	UNSOS/VPEMS-MEC/014/2018

Special Notice:

Interested applicants who are working with UNSOS/UNSOM Contractors must fulfil the obligations of their contracts with the UN Contractors in order to be eligible to apply for this vacancy.

Job is located in high risk and harsh climatic conditions such as dust, at times muddy, extremely high temperature, airport noise, restricted living conditions, may be required to share communal bathroom, may be required to travel in-country by light airplane, helicopter, and armoured personnel carrier. Will be required to carry and use communication radio, will be required to carry and wear personal protective equipment (PPE) weighing approximately 10 kg/22lbs and may have to contend with restricted diet as provided for the rest of the mission staff.

Organisational Setting and Reporting Relationships:

This position is located within the United Nations Support Office in Somalia (UNSOS). The Vehicle Mechanics is responsible for providing oversight maintenance and repair of UN-owned fleet of vehicles including armoured personnel carriers (APC), logistical vehicles in UNSOS duty stations Mogadishu and the sectors.

Responsibilities:

Within delegated authority, the Vehicle Mechanic will be responsible for the following duties: (These duties are not all inclusive nor are all duties carried out by all incumbents)

- Assists with repair and maintenance oversight of a multi-type vehicle fleet over 2,500 + vehicles at multiple contracted workshops in multiple locations in Somalia.
- Assists with development of maintenance plan for vehicles in accordance with the mission's vehicle and equipment maintenance plan.
- Receives vehicles and equipment from clients then raise work orders and assign jobs to the contracted workshop for repair and maintenance.
- Must have adequate technical knowledge on all types of light and heavy vehicles including APC to monitor, inspect, verify works rendered by the repair & maintenance by contractor(s).
- Assists with the matching of invoices against completed authorized jobs.

- Ensures that quality control is implemented in all plans, procedures, and workshops under contractual arrangements.
- Assists with monitoring the overall performance of fleet maintenance, taking into consideration the requirement of individual types based on the age and technical performance of each make/model.
- Provides technical input into the preparation of scopes of work for potential service contractors and the evaluation of the viability of maintenance and repair proposals received by the mission.
- Assists with conducting technical evaluations of spare parts bids received from potential suppliers by the Supply Chain in response to requisitions and assesses the suitability of spare parts and materials being offered for the intended application.
- Assists with monitoring the quality of vehicle body work, electrical and mechanical repair work, by service contractor(s).
- Assists with technical evaluation of equipment to determine viability of repairs or write-off.
- Prepares daily workshop reports of all workshop activities for the Workshop Manager.
- In addition to the above, the incumbent assists with planning and executing, as required, additional maintenance tasks that fall within the capability of his unit and performs a variety of additional, ad-hoc tasks as and when required by the Chief Vehicle Plant and Equipment Maintenance/Transport Section.

Work implies frequent interaction with the following:

Internal and external clients, transport personnel, logistics personnel, contractors.

Results Expected:

The efficient maintenance and repair of the UN-owned fleet of vehicles in wide range including light passenger vehicles, logistical vehicles, combat vehicles etc. including donated assets to AMISOM in the same nature. Well-managed and supervised maintenance unit staff working in close coordination with the contractor rendering this service.

Competencies:

Professionalism: Demonstrates excellent subject matter knowledge and has wide vehicles and/or engineering maintenance capability; capable of recommending alternative options and recommend most effective and cost-efficient mode of maintenance; demonstrates ability to complete in-depth analyses and to formulate conclusions/recommendations. Excellent communication skills, including the ability to produce detailed reports and presentations. Ability to operate independently in austere environment for protracted periods. Shows pride in work and achievements; demonstrates professional competence and mastery of subject matter; is conscientious and efficient in meeting commitments, observing deadlines and achieving results; is motivated by professional rather than personal concerns; shows persistence when faced with difficult problems or challenges; remains calm in stressful situations.

- **Planning and Organizing:** Demonstrated skills and ability to coordinate work with Self Accounting Units and maintain Key Performance Indicator of the unit. Develops clear goals that are consistent with agreed strategies; identifies priority activities and assignments; adjusts priorities as required; allocates appropriate amount of time and resources for completing work; foresees risks and allows for contingencies when planning; monitors and adjusts plans and actions as necessary; uses time efficiently.

- **Teamwork** – Works collaboratively with colleagues to achieve organizational goals; solicits input by genuinely valuing others' ideas and expertise; is willing to learn from others; places team agenda before personal agenda; supports and acts in accordance with final group decision, even when such decisions may not entirely reflect own position; shares credit for team accomplishments and accepts joint responsibility for team shortcomings.

Education:

High School diploma/certificate and/or automotive or engineering equipment apprenticeship certificate of no less than four years duration.

Work Experience:

A minimum of eight (8) years of training/experience in automotive or mechanical engineering practice, including at least two (3) years' experience at the international level. UN experience is desirable.

Language:

English and French are the working languages of the United Nations Secretariat. For this opening, fluency in oral and written English is required.

Other Desirable Skills:

Heavy duty national driving license, ability to write clearly and concisely, and ability to write objective reports, basic Microsoft office tools, being trainable in the system to raise notifications.

Assessment: Evaluation of qualified candidates may include an assessment exercise which may be followed by competency based interview.

How to Apply:

Qualified candidates may submit their applications including their United Nations Personal History form (P.11) to the address mentioned below on or before the deadline. The P.11 is on the <https://unsos.unmissions.org/jobs>. Applications submitted after the deadline **22 May 2018** will not be accepted. CVs will not be accepted.

Email: recruitment-unsoa@un.org

Please quote, Vacancy Announcement Number and Functional Title in the subject of the e-mail

A copy of P11 to be attached.

The United Nations shall place no restrictions on the eligibility of men and women to participate in any capacity and under conditions of equality in its principal and subsidiary organs.

THE UNITED NATIONS DOES NOT CHARGE A FEE AT ANY STAGE OF THE RECRUITMENT PROCESS (APPLICATION, INTERVIEW MEETING, PROCESSING, OR TRAINING).