



UNITED NATIONS SUPPORT OFFICE IN SOMALIA (UNSO)

UNITED NATIONS CORE VALUES: INTEGRITY, PROFESSIONALISM, RESPECT FOR DIVERSITY

DEADLINE FOR APPLICATIONS:	28 June 2016
DATE OF ISSUANCE:	22 June 2016
FUNCTIONAL TITLE:	DRIVER
SECTION:	SECURITY SECTION
LOCATION:	MOGADISHU, SOMALIA
TYPE OF CONTRACT:	INDIVIDUAL CONTRACTOR
DURATION OF CONTRACT	1 – 9 MONTHS
VACANCY ANNOUNCEMENT NUMBER:	UNSO/SEC/002/2016

Special Notice:

Interested applicants who are working with UNSO/UNSO Contractors must fulfil the obligations of their contracts with the UN Contractors in order to be eligible to apply for this vacancy.

Organizational Settings and Reporting Relationships:

These positions are located in UN Assistance Mission in Somalia, Mogadishu. The Security Driver reports to the Chief Security Officer through Operations Officer and the supervisor.

Responsibilities

Within delegated authority, the Driver will be responsible for the following duties:

- Drive staff members safely in security convoys inside the protected areas and outside protected areas, in accordance with Standard Operating Procedures.
- Liaise with the Security Convoy Planning Officer and receive convoy tasking orders.
- Inspect the exterior and interior of the vehicle for the technical readiness before any movement and to ensure there are no technical problems or dangerous elements are attached to the vehicle.
- Ensure that there are no prohibited items on board of the vehicle, is responsible for all vehicle loads.
- Take vehicles to the transport section for scheduled services, repairs and inspections.
- Liaise with Operations Officer and/or the assigned Security Convoy Team Leader to identify safe routes for convoys.
- Provide first aid to injured personnel when required.
- Ensure the vehicles are cleaned and fully fueled, that all necessary documentation related to vehicle and driver licenses and other documentation are ready and can be presented at the time of the request.
- Drives light and heavy armored vehicles and other security vehicles are required.
- Report all accidents and incidents involving vehicle and personnel to the Special Investigations Unit.
- Operate communication equipment in the vehicle and individually issued communication equipment.
- Perform other functions as directed by the supervisor including temporary assignments as Security Driver in the regions.

Work Implies frequent interaction with

- UNSO personnel / VIPs / Other Dignitaries for external organizations / Security Personnel of Agencies Funds and Programs / Host Country Law Enforcement Personnel.

Results Expected:

- Safe, secure and timely transportation of United Nations personnel, cargo and equipment.

Competencies

Professionalism: Shows pride in work and in achievements; Demonstrates professional competence and mastery of subject matter; Is conscientious and efficient in meeting commitments, observing deadlines and achieving results; Is motivated by professional rather than personal concerns; Shows persistence when faced with difficult problems or challenges; remains calm in stressful situations; Takes responsibility for incorporating gender perspectives and ensuring the equal participation of women and men in all areas of work.

Communication: Speaks and writes clearly and effectively; Listens to others, interprets messages from others and responds appropriately; asks questions to clarify, and exhibits interest in having two-way communication; tailors language, tone, style and format to match audience; demonstrates openness in sharing information and keeping people informed.

Team Work: Works collaboratively with colleagues to achieve organizational goals; solicits inputs by genuinely valuing others ideas and expertise; is willing to learn from others; places team agenda before personal agenda; supports and acts in accordance with final group decision, even when such decisions may not entirely reflect own position; shares credit for team accomplishments and accepts joint responsibility for team shortcomings.

Education: High School diploma or equivalent. Valid driver's licence. Certificate in advance driving/evasive driver training/armoured vehicle driving are desirable.

Experience: Three years of progressively responsible experience in driving knowledge of Mogadishu City and surroundings is required. Working experience in the Somali regions, Kismayo, Baidoa, Garowe, and Belatweyne is desirable. Experience in driving in an international organization is desirable.

Language: English and French are the working languages of the United Nations Secretariat. Fluency in English and Somali (both oral and written) is required for this position. An addition of any other UN language will be an advantage.

Assessment: Evaluation of qualified candidates may include an assessment exercise which may be followed by competency based interview.

How to Apply:

Qualified candidates may submit their applications including their United Nations Personal History form (P.11) to the address mentioned below on or before the deadline. The P.11 is on the <http://www.unon.org/>. Applications submitted after the deadline **28 June 2016** will not be accepted. CVs will not be accepted.

Email: recruitment-unsoa@un.org

Please quote, Vacancy Announcement Number and Functional Title in the subject of the e-mail

A copy of P11 to be attached.

The United Nations shall place no restrictions on the eligibility of men and women to participate in any capacity and under conditions of equality in its principal and subsidiary organs.

THE UNITED NATIONS DOES NOT CHARGE A FEE AT ANY STAGE OF THE RECRUITMENT PROCESS (APPLICATION, INTERVIEW MEETING, PROCESSING, OR TRAINING).